

## FINAL MINUTES Health and Wellbeing Board Executive Committee

1st Sept 2016, 2.00-3.30pm

## **Attendees Present**

Roger Harris (Chair), Ian Wake, Kim James, Mandy Ansell, Maria Payne, Helen Horrocks and Darren Kristiansen.

## **Apologies**

Les Billingham, Jane Foster-Taylor, Steve Cox, Ceri Armstrong, Rory Patterson, Malcolm Taylor.

Item No.	Subject	Action
1.	Welcome and apologies	
	The Chair noted apologies, as recorded.	
	The Chair advised members that Cllr Halden wishes to meet with Dr Mallick.	Action Mandy Ansell
2.	Notes from the last meeting	
	Notes of meeting on 25 July were agreed. The Chair noted that actions arising that had been completed. Actions that are in progress have been carried forward are:	
	Delivery of an annual development session. Induction session to be organised for new members of the Board.	Action Secretariat
	<ul> <li>Paper will be presented to the next HWB on CCG plans to reflect NHS England and NHS Improvement document Strengthening Financial Performance &amp; Accountability in 2016/17 for the which are to be published in December and will include total expenditure for 2016/17.</li> </ul>	Action Ade Olarinde
	It was agreed that Executive Committee members will consider mental health at the next meeting. This will include an update on the five year forward plan for mental health and the emerging mental health strategy being developed by Essex County Council.	Action: Jane Itangata / Catherine Wilson
	<ul> <li>Action plan owners will be responsible for considering engagement feedback that has been received, incorporate feedback into action plans and provide a response to the feedback that has been received to members of the public through Healthwatch and other forums. Feedback provided to members of the public should include what has changed as a result of the engagement, demonstrating impact.</li> </ul>	Action – Secretariat, Healthwatch and owners of action plans (Ongoing action)

	<ul> <li>Public Health Team will work with key partners to facilitate the further development of action plans. This work will be supported by the Health and Wellbeing Board's Business Manager as appropriate.</li> </ul>	Action Public Health Team (Ongoing action)
3.	Health and Wellbeing Strategy Action Plans and indicators for A - E	
	Executive Committee members noted that the action plans created to support the achievement Goal A, Opportunity for All have been considered by the Health and Wellbeing Board at their meeting in July. It was agreed that the Exec Committee will consider 1 Goal per Exec meeting.	
	During discussions the following comments were made:	
	Action Plan B1, Create outdoor places that make it easier to exercise and be active  The delivery date for action D has been achieved as part of the Active Places Strategy  Executive Committee members noted that action G is an emerging action to be included within the plan and that	
	further consideration is necessary to establish a delivery date.	
	<ul> <li>Action Plan B2 – Develop homes that keep people well and independent         <ul> <li>The delivery date for action B to be considered with a view to making it more stretching and potentially bringing the timescales forward.</li> <li>The delivery date for action D to be considered to ensure that it remains realistic and achievable.</li> <li>A new action should be included (action P) to set out that Thurrock will consider how to develop a local keyworker housing scheme to attract a wider range of key worker including GPs, Social Workers and Nurses. It was agreed that the action should be allocated to Richard Parkin in the first instance.</li> </ul> </li> </ul>	
	No substantial changes were proposed to Action Plan B3, Build strong, well connected communities.	
	Executive Committee members were advised that Thurrock's Air Quality Strategy, a key driver for <b>action plan B4, Improve Air Quality</b> , is subject to review. It was agreed that the action plan and presentation would be deferred until November's Health and Wellbeing Board meeting.	Action Secretariat
	Executive Committee members learned that Thurrock HealthWatch has been actively engaging members of the public about Air Quality issues. It was agreed that feedback will be provided to Helen Horrocks.	Action Kim James
4.	Draft Agenda for HWB meeting in September	

	Agreed.	
5.	Presenting Goal B to the Health and Wellbeing Board in September	
	Executive Committee members were informed that secretariat had received presentations for action plans B1 and B3. A presentation for action plan B2 is expected shortly.	
	Executive Committee members were advised about a new approach being adopted to ensure that engagement activity with the people of Thurrock can be considered and reflected in action plans prior to them being considered by the Health and Wellbeing Board. It was agreed that action plan owners for Goals C, D and E	Action Secretariat
	will be approached and asked to inform engagement activity.  It was agreed that engagement activity will be presented to the Health and Wellbeing Board earlier on the agenda than action plan presentations at future meetings.	Action Secretariat (complete)
6.	Action Plan workshop	
	Executive Committee members considered a paper setting out proposals to develop an action plan workshop. It was agreed that a workshop is not required at this time.	
7.8.9.	For Thurrock in Thurrock Ofsted Safeguarding Inspection Action Plan Essex Success Regime Update	
	Executive Committee members noted and agreed papers to be presented at September's Health and Wellbeing Board meeting.	
10.	AOB	
	The Chair advised Executive Committee members that     Thurrock Council was experiencing acute challenges for     providing Domiciliary Care. The situation is now critical and     regular reports will come to the Exec.	
	b. Executive Committee members were informed that it was proposed the DAAT's should come under the remit of the HWB Board.It was agreed that a paper being developed by Jim Nicolson should be considered at the next Executive Committee meeting	Action Secretariat.